

MINUTES OF THE JOINT MEETING OF THE JOHNSON COUNTY SOLID WASTE MANAGEMENT DISTRICT BOARD AND THE CITIZENS ADVISORY COMMITTEE

Monday, July 8, 2019

The meeting of the Johnson County Solid Waste Management District Board was called to order by Chairman Mark Myers on Monday, July 8, 2019 at 1:35 P.M. at the Johnson County Courthouse Annex Auditorium, 86 W. Court Street, Franklin, IN 46131

MEMBERS PRESENT: Commissioner Ron West, Commissioner Brian Baird, Commissioner Kevin Walls, Councilman Josh McCarty, Councilman Drew Foster, Mayor Mark Myers, Councilwoman Dawn Graham

MEMBERS ABSENT: None

APPROVAL OF MINUTES: Motion was made by Josh McCarty to approve minutes from May 13, 2019 meeting. Kevin Walls seconded the motion and minutes were unanimously approved.

TREASURER'S REPORT: Pat Sherman

Approval of the check register dated, May 11, 2019 to July 5, 2019. **Motion was made by Josh McCarty to approve check registers, auto pay deductions, and claims.** Motion was seconded by Drew Foster and approved. This was voted on and passed unanimously.

He also informed the Board that we will be required to follow the GAAP accounting process. This is because we follow the County Council.

CAC COMMITTEE REPORT: Mark Appleton

Mr. Appleton informed the Board that the CAC had went on a field trip to Monroe County Solid Waste District and that it was a well-run district. He also informed the Board that the CAC agrees with the 2020 budget that has been prepared.

DIRECTOR'S REPORT: Jessie Biggerman

Jessie informed the Board that we were ready for the soft opening to begin tomorrow. She also informed them we would have all of our new employees hired. She also said that everyone has been working hard.

She informed the Board that we had made changes in our Internal Controls. Primarily in the way we handle money. We understand that we will have to change the Internal Controls again with the adoption of GAAP accounting procedures. We will make these changes once the County has made us aware.

We are looking at adding some smaller HHW programs in the warehouse space. We would like to take an opportunity to look at what some others are doing. Jessie told the Board that she would like to be able to take her HHW Assistant to the national conference to get their certifications in September. She informed them the conference was in Denver in September.

Motion was made by Dawn Graham to approve sending Jessie Biggerman and Tom Padgett to Denver in September for the National HHW Conference. Motion was seconded by Ron West and approved. This was voted on and passed unanimously.

EDUCATOR'S REPORT: Kea Deppe

Kea informed the Board that she has been working on the marketing media. She shared with the Board that the IRC was picking up her post and sharing them on social media. Kea said she is going to direct her education as needed with the changes in services.

LEGAL REPORT: Lynn Gray

Mr. Walls asked about a travel policy Ms. Gray informed that we do not have a travel policy as a District. Discussion was had about having a travel policy. Ms. Gray said she would put something together and bring to the Board for their consideration.

OLD BUSINESS:

None

NEW BUSINESS:

Jessie informed the Board of some of the changes in the budget from last year. Mr. Sherman informed them he wanted to change some items from the CAC to travel and training. She spoke about the payroll processing line increasing. Mr. Sherman spoke to the Board about his concern with the Board Discretionary Spending line. Mr. Sherman asked the Board to increase the budget by adding \$50,000 to the Board Discretionary Spending line. Discussion was had about the budget.

Ms. Gray asked Mayor Myers if there was a motion made to approve the \$50,000 for Board Discretionary Spending. **Motion was made by Mr. Drew Foster to increase the Board Discretionary spending by \$50,000 making the line total of \$53,000.** Motion was seconded by Mr. Ron West. A vote was taken and passed by a vote of six to one, with Mr. Brian Baird voting against the motion.

Motion was made by Mr. Drew Foster to approve the amended budget. Motion was seconded by Mr. Josh McCarty. A vote was taken and passed by a vote of six to one, with Mr. Brian Baird voting against the motion.

Shredding/E-Waste, CR and Tox Box Saturday – August 10th, 9-Noon

Our next Board meeting will be on Monday, September 9, 2019 at 1:00 pm at the Johnson County Solid Waste Management District at 900 Arvin Rd, Ste A, Franklin, IN 46131. Followed by the Ribbon Cutting Program.

PUBLIC COMMENT:

None

Motion was made by Josh McCarty to adjourn the meeting. Motion was seconded by Drew Foster. This was voted on and passed unanimously.

Mayor Mark Myers, Chairman

Karla R. Coffey, Recording Secretary