

**MINUTES OF THE JOINT MEETING OF THE JOHNSON COUNTY  
SOLID WASTE MANAGEMENT DISTRICT BOARD AND THE  
CITIZENS ADVISORY COMMITTEE**

Monday, January 12, 2015

The meeting of the Johnson County Solid Waste Management District Board was called to order by Chairman Mark Myers on Monday, January 12, 2015 at 2:03 P.M. at the Johnson County Courthouse Annex Auditorium, 86 W. Court Street, Franklin, IN 46131

**MEMBERS PRESENT:** Commissioner Kevin Walls, Mayor Mark Myers, Commissioner Ron West, Commissioner Brian Baird, Councilman Loren Snyder

**MEMBERS ABSENT:** Councilman Roger Ford, Councilman Brent Corey

**OTHERS PRESENT:** Lynn Gray, Pat Sherman, Colleen Mason, Kim Schafstall, Jessie Biggerman and Karla Coffey.

**APPROVAL OF MINUTES:** Motion was made by Ron West to approve three sets of minutes October 14, 2014 meeting and Special Meeting minutes for November 24, 2014 and minutes from December 8, 2014. Brian Baird seconded the motion and minutes were approved as presented.

**ELECTION OF OFFICERS:**

Chairman Mark Myers asked for a motion to elect a chairman to the Solid Waste District Board for 2015. **Brian Baird made a motion to elect Mark Myers as Chairman.** Motion seconded by Ron West and approved. **Brian Baird made a motion to elect Loren Snyder as Vice Chairman.** Motion seconded by Ron West and approved. **Motion was made by Brian Baird to elect Kevin Walls as Secretary/Treasurer.** Motion seconded by Ron West and approved.

**TREASURER'S REPORT: Pat Sherman**

Approval of three check registers dated October 11, 2014 thru December 5, 2014 and December 6, 2014 thru December 31, 2014 and January 1, 2015 thru January 9, 2015. **Motion was made**

**by Brian Baird to approve check registers, auto pay deductions, and claims.** Motion was seconded by Loren Snyder and approved.

**CAC Committee Report: None**

**DIRECTOR'S REPORT: Jessie Biggerman**

Jessie offered a welcome to the new members of the board. She also gave a brief description of what the District did. She explained we have an Educator and a Tox Box as well as seven recycle site locations throughout the county. She also explained that we collect electronics at our office. She also detailed that we try to be as accommodating as possible to the public and are open some Saturdays. She enlightened them on the role we play with the EMA and LEPC in debris management. She explained we do get dirty and are not afraid to dumpster dive. Jessie will offer a better review in March.

We recently received our numbers for the month of December and noticed that our numbers were up in the very beginning of December which was unique. Christmas was very busy for us. I am not sure that Ray's understood the magnitude of the material that would be coming in over the holidays. We set them straight on what we expect next year. We take in two tons of recycling a day at our Emmanuel site in the Center Grove area. Emmanuel hosts one of the largest unmanned recycling collection sites in the state of Indiana - serving over 30,000 residents at one location. Our Prince's Lakes and Trafalgar locations are our newest sites and have actually seen an increase and we are finding our numbers very comparable to the Bargersville site which has been around for some time.

As for the signatures on banking we like to have all of our board members on the account. This allows us to get checks signed easier since we meet only every other month. We normally do this at the January meeting; however, we were not sure who the new members would be. I may be able to approach this before the March meeting since we now know who will be on the board. If you are already on file at Horizon Bank they will be able to shift that information.

This year is a budget year on the state level. There had been some rumblings about special districts again, although I do not think that is going to happen since revenues forecast seem to be flat. We are hoping that with the advent of the 50% recycling goal possibly the budget will allow the recycling dollars to go back to the communities. The state has been collecting a recycling fund, valued between seven and eight million dollars. This fund has been frozen for several years. The money was to be used in extra educational programs and HHW collections. Commissioner West asked Jessie how you apply for grants. She explained due to the fund being frozen Districts at this time are unable to apply for the grants. She explained the monies collected came from a .50 cent tipping fee from operating landfills. She also explained in the past the districts would apply to IDEM for grants. There was a Recycling Development Marketing Board appointed by the governor. Their purpose was to look at ways to improve recycling in Indiana.

Our legislative breakfast is on February 5, 2015 at the State House. Jessie invited all of the Board members to attend. She also informed them that Representative Price would be there and that at one time he was a member of our board

We will be doing our end of year reporting before March 1<sup>st</sup>. We have more reports to do this year than in the past.

### **EDUCATION REPORT: Kim Schafstall**

Kim explained to the Board that she goes into schools in the county and educates the students. She explained vermicomposting to the Board. She also explained her diaper snow program. We have learned that if we start with young children they will take the information home to the family.

### **LEGAL REPORT: Lynn Gray**

Ms. Gray explained that the Solid Waste Management District was a separate taxing unit. She also explained that the purpose of the district was mandated by the state. She expressed their purpose is for local government to reduce the amount of waste going into the landfill. She also stated that as you sit on the board you are representing the Solid Waste Management District. You are on this board as an elected official as is stated in our legislation. You also have a controller which is the roll Mr. Sherman fills. Pat and I serve at your pleasure. The board has elected to meet on an every other month meeting schedule. As a result, there are certain vendors that have to be paid on a regular basis. This has prompted us to have a resolution allowing the District to pay those bills with the permission of the controller, Mr. Sherman. This has prompted the resolution before you. You would replacing Resolution 2014-02 with Resolution 2015-01 this authorizes staff in accordance with our procedures to pay those bills. Then get your approval at the next Board meeting. There is nothing that requires you do this on an annual basis, but the State Board of Accounts prefers that. **Motion was made to approve Resolution 2015-01 by Brian Baird.** Motion was seconded by Kevin walls. This was voted on and passed unanimously.

The District has a meeting following the first meeting of the year of the Finance Board. You as a Board also make up the Finance Board. We typically nominate the same persons for this Board as the District Board. The purpose is for the Controller to inform you where the Districts money is. This is the only function the Finance Board has unless you want to move the accounts to another institution. We will also ask if we can keep our accounts there. This is done because the District is a separate taxing district.

As I indicated Mr. Sherman and I serve at your pleasure. We have served with this board for many years. We are serving at the same rate of pay as we were when we started with the District in the mid 90's. I believe Mr. Sherman's rate is \$100.00 and mine is at \$120.00 that is less than half of our rate and we do this more as a service; however, we would like your consideration for an increase. It is my understanding that Bill Barrett, the county attorney is paid at a rate of \$135.00. Quite frankly Pat is an appointed position and I feel that he warrants the same rate of

pay as I. That will at least defray some of the cost. As I indicated to pay that I would bring that to your attention and make both rates at \$135.00. **Motion was made by Mark Myers to change the rate of pay to \$135.00 per hour for both Mr. Sherman and Ms. Gray.** Motion was seconded by Brian Baird. This was voted on and passed unanimous.

#### **OLD BUSINESS:**

The Board was asked to sign two Anti-Nepotism policies. One of which states that you are not in a direct line of supervision over any family members and the other states that you are not involved with any company that the District contracts with.

#### **NEW BUSINESS:**

Mr. Sherman requested line item transfers from Office Supplies (5210) to Postage (5320) in the amount of \$24.92 and from Gas (5351) to Electric (5350) in the amount of \$15.53 He also requested \$20,000 for the purchases of a pick-up truck at \$19,722 to be transferred from Board Discretionary Spending to Furniture and Fixed Purchases. **Motion was made by Ron West to accept the line item transfers.** Motion was seconded by Brian Baird. This was voted on and passed unanimous.

The next Board meeting is on March 9<sup>th</sup> at 2:00 p.m.

#### **PUBLIC COMMENT:**

NONE

**Motion was made by Brian Baird to adjourn the meeting at 2:48 p.m.** Motion was seconded by Ron West.

Chairman Mark Myers then convened a meeting of the Johnson County Solid Waste Management District Finance Board for discussion of financial depositories as required by I.C.5-13-7-6 at 2:49 P.M.

**MEMBERS PRESENT:** Commissioner Kevin Walls, Mayor Mark Myers, Commissioner Ron West, Commissioner Brian Baird, Councilman Loren Snyder

**MEMBERS ABSENT:** Councilman Roger Ford, Councilman Brent Corey

**Motion was made by Ron West to elect the same officers as elected to the Solid Waste Board to the Finance Board by acclamation.** Motion was seconded by Brian Baird and approved as presented.

Pat Sherman communicated to the board members that our funds are currently deposited in accounts at Horizon Bank, formerly known as Heartland Bank. Lynn asked for the disclosure of anyone on the Board holding a position on the Board of Directors at Horizon Bank. No conflict was voiced. **Motion was made by Kevin Walls to approve the use of Horizon Bank.** Motion was seconded by Brian Baird. This was voted on and passed unanimous.

**Motion was made to adjourn by Brian Baird.** Motion was seconded by Kevin Walls.

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Brian Baird, Vice Chairman

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Karla R. Coffey, Recording Secretary