

MINUTES OF THE JOINT MEETING OF THE JOHNSON COUNTY SOLID WASTE MANAGEMENT DISTRICT BOARD AND THE CITIZENS ADVISORY COMMITTEE

Monday, November 5, 2018

The meeting of the Johnson County Solid Waste Management District Board was called to order by Vice Chairman Kevin Walls on Monday, November 5, 2018 at 2:01 P.M. at the Johnson County Courthouse Annex Auditorium, 86 W. Court Street, Franklin, IN 46131

MEMBERS PRESENT: Commissioner Ron West, Commissioner Brian Baird, Commissioner Kevin Walls, Councilman Josh McCarty, Councilwoman Dawn Graham

MEMBERS ABSENT: Mayor Mark Myers, Councilman David Lekse

OTHERS PRESENT: Lynn Gray, Jessie Biggerman, Karla Coffey, Kea Deppe, Pat Sherman, Colleen Evans, Robin Thomason, Kent Petro

APPROVAL OF MINUTES: Motion was made by Ron West to approve minutes from September 10, 2018 and October 9, 2018 meetings. Josh McCarty seconded the motion and minutes were unanimously approved.

TREASURER'S REPORT: Pat Sherman

Approval of the check register dated, September 8, 2018 to November 5, 2018. **Motion was made by Josh McCarty to approve check registers, auto pay deductions, and claims.** Motion was seconded by Dawn Graham and unanimously approved.

CAC COMMITTEE REPORT: Shay Hartly

Shay informed the Board that the Girl Scouts supported the CAC at WAMMFest. She also informed them they would be back next year. She also noted that we had some volunteers from Cummins Engine in Columbus. She also introduced Elgin Martin as a newest member of the CAC.

DIRECTOR'S REPORT: Jessie Biggerman

Jessie informed the Board that our Budget for year 2019 was approved.

The audit has been completed. We will be billed for the audit later. Mr. Sherman stated that our Internal Controls were given special kudos thanks to our District Board's strong oversight.

Jessie updated the Board about the various conferences she has attended over the past few months. They have been very insightful in helping the district move forward.

EDUCATORS REPORT: Kea Deppe

Kea explained that education programs are booked solid through May.

She then shared her experience from the Active Adult Center. She played a game of Household Waste Bingo with a group of over 60 members.

Kea is working with the Greenwood High School Environmental Club and piloting a "Lunch and Learn" Program at Franklin High School. She also shared success in community outreach programs such as those offered to various Section 8 housing complexes in Johnson County.

LEGAL REPORT: Lynn Gray

Lynn informed the Board that she had written a letter for the Audit. The letter stated there are no outstanding disputes and that all of our bills are paid in full. She stated that the letter was well received by DLGF.

Lynn brought forward concerns of the lease for the proposed larger warehouse space. Jessie addressed her concerns.

OLD BUSINESS: Jessie Biggerman

Jessie informed the Board that she had asked Mr. Kent Petro to come to our meeting today to answer the questions they might have about a lease. She also told them that she had spoken to Mr. Petro about the possibility of leasing a 900 square foot area comprising of office space. The 900 square feet could be a lease of \$600 per month for years one and two, \$607.50 per month for year three and \$615 per month for year four. She estimated we spend about \$750 a month for Creative Resources. We would then be able utilize the entire 4,500 square feet of warehouse space for recycling. The prior motion that was approved at the last Board meeting was for us to take our 6,000 square feet and add 3,000 more square feet of warehouse in a new 5-year lease. Ms. Gray stated that she was concerned that the Board was concerned if the change didn't work in two years can we go back to where we are now. Mr. Walls asked for a drawing of the building and the existing and current space. Kea was able to draw a diagram of the building to help explain the location of the current and proposed spaces to the Board. The Board discussed the proposed changes.

Motion was made by Mr. West to reconsider the prior motion approving the lease. Mr. McCarty seconded the motion. Motion was voted on and approved unanimously.

Motion was made by Mr. West to rescind the prior approval of lease agreement for the 9,000 square feet. Mr. McCarty seconded the motion. Motion was voted on and approved unanimously.

Motion was made by Mr. West to approve the proposal to lease additional 900 square feet as presented by the director. McCarty seconded the motion. Motion was voted on and approved unanimously.

Jessie informed the Board that she has checked with Meghan on the Johnson County Park location. Meghan stated that she still has not received necessary from the federal government for us to move forward with recycling in the Park.

The bids for the concrete work at the office were presented to the Board.

Runnebohm Construction: \$12,900.00

C.W. Sneed Company LLC: \$8,346.00

John Blackwell: \$7,800

Motion was made by Mr. Baird to allow to let Mr. Walls review the bids for the concrete pad and approve awarding the contract to the lowest bidders per Mr. Walls and legal review. Mr. McCarty seconded the motion. Motion was voted on and approved unanimously.

NEW BUSINESS: Jessie Biggerman

Motion was made by Mr. West to accept the Salaries for 2019. Motion was seconded by Ms. Graham and approved. This was voted on and passed unanimously.

Motion was made by Ms. Graham to approve the 2019 meeting calendar as presented. Motion was seconded by Mr. West and passed unanimously.

Next meeting is on January 14, 2019 at 2:00pm at the Courthouse Annex.
Shredding, E-Waste, and Tox Box will be open Saturday, November 17, 9-noon.

PUBLIC COMMENT: None

Motion was made by Josh McCarty to adjourn the meeting. Motion was seconded by Brian Baird.

Kevin Walls, Vice Chairman

Karla R. Coffey, Recording Secretary